

 Integra Education North LTD trading as Let's Educate	Child Behaviour Policy	Ref:	EDPOL/14/1
		Issue Date:	May 2026
		Issue:	1
		Revised:	N/A
		Next Review	May 2027
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Child Behaviour Policy

1.Introduction

Let's Educate is committed to fostering a positive, safe and respectful learning environment for all learners.

This policy applies across all settings in which Let's Educate provides support, including schools, alternative provision, EOTAS and online learning environments.

We believe that positive behaviour is promoted through clear boundaries, consistent expectations, encouragement and supportive relationships. Our approach focuses on supporting learners to develop confidence, resilience and self-regulation.

2.Policy Statement

Let's Educate will:

- Promote positive, respectful and safe learning environments
- Set clear and consistent expectations for behaviour
- Support learners through encouragement and structured intervention
- Respond to behaviour in a fair, proportionate and consistent way
- Work collaboratively with clients, parents and carers
- Ensure all incidents are reported and managed appropriately

3. Behaviour Expectations (Behaviour Contract)

3.1 Expectations of Learners

Learners are expected to:

- Arrive on time
- Treat tutors and others with mutual respect
- Engage positively with learning activities and follow agreed expectations
- Communicate appropriately and avoid language that is offensive or discriminatory
- Follow instructions and participate in sessions to the best of their ability

Adhere to the Learner Behaviour Agreement agreed at the start of the placement

3.2 Expectations of Tutors / Agency Staff

Tutors must:

- Set clear, simple expectations at the start of each assignment
- Model professional behaviour, including punctuality, courtesy and respect
- Use praise, encouragement and constructive feedback to support learning
- Adapt strategies to meet individual needs, including SEN, SEMH or EHCP requirements
- Always maintain professional boundaries
- Report any concerns or incidents promptly
- NOT share any personal contact information

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4. Managing Behaviour, Support and Sanctions

Behaviour will be managed using a structured and supportive approach:

Stage	Action/ Response	Responsibility
1. Early Intervention	Redirection, reminders of expectations, positive reinforcement	Tutor
2. Ongoing Concern	Clear discussion, “reset” conversation, strategy adjustment, record in session notes	Tutor
3. Escalation	Formal report to Let’s Educate, consultation with parents/carers or client	Tutor & Consultant
4. Serious Risk	Immediate session termination, risk assessment review, potential withdrawal of provision	Compliance Team

Unacceptable Behaviour

Examples include:

- Verbal or physical aggression
- Bullying, harassment or discriminatory behaviour
- Persistent refusal to engage
- Behaviour that places the learner or others at risk

All responses must be proportionate, respectful and focused on supporting improvement.

5. Online Behaviour Standards

The same standards apply in virtual learning environments.

Learners and tutors must:

- Be punctual
- Always communicate respectfully
- Use appropriate language and behaviour
- Follow agreed online expectations
- Use cameras and microphones responsibly (where applicable)

Report any online safety concerns immediately

6. Reporting and Recording Incidents

6.1 The Reporting Process

All behaviour incidents must be managed as follows:

- **What:** All Stage 3 and Stage 4 incidents must be formally recorded
- **When:** Reports must be submitted within 24 hours of the incident
- **Who:** Reports must be sent to the Compliance Team at compliance@integraeducation.com

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Where behaviour raises safeguarding concerns:

- The Let's Educate Safeguarding Policy must be followed immediately
- Concerns must be reported without delay in line with safeguarding procedures
- Staff must refer to the Safeguarding Policy for full guidance

7. Roles and Responsibilities

Tutors:

- Implement this policy in practice
- Manage behaviour at an appropriate level
- Report concerns and incidents promptly

Let's Educate:

- Provide training, support and oversight
- Monitor incidents and ensure appropriate action is taken

Compliance Team:

- Review incident reports
- Identify patterns or emerging risks
- Escalate concerns where required

Clients / Parents / Carers:

- Support behaviour expectations
- Work collaboratively with Let's Educate
- Report sickness/ absence as soon as possible

8. Policy Review

This policy will be reviewed annually, or sooner where there are significant changes to statutory guidance, legislation or best practice, including [Keeping Children Safe in Education \(KCSIE\)](#).

9. Legislation and Guidance

This policy should be read alongside:

- Let's Educate Safeguarding Policy
- [Keeping Children Safe in Education \(KCSIE\)](#)

10. Version Control

Version 1.0 – May 2026 - Initial policy